



NEW MEXICO

Early Childhood

Education & Care Department

Rapid Response Process Flowchart

01

STEP

Report Positive COVID-19 Case or Close Contact to Positive COVID-19 case

-Report a positive to an NMDOH epidemiologist at: **1-855-600-3453**

-Contact the ECECD Rapid Response Unit at: **1-833-866-3272**

-For EMPLOYEE positive COVID-19 cases, report within 4 hours at: <https://nmgov.force.com/rapidresponse/s/>

-You will be assigned a **Rapid Response Support Designee**



02

STEP

Identify Close Contacts

-Provide COVID-19 Positive Contact Letter and/or the close contact letter to all enrolled families.

-Work with Rapid Response Designee to identify close contacts and use Quarantine/ Isolation protocol

-Close facility for airing out (minimum 24 hours)

-Begin reviewing and modifying COVID-19 Safety Planning Protocol for Child Care Facilities.



03

STEP

Get Tested

-Refer to DOH website for testing locations in your area

- <https://cvtesting.nmhealth.org/Vault-at-home-testing>

- <https://learn.vaulthealth.com/nm>

-Ensure all children who are close contacts to a positive get tested and/or quarantine

-Require all employees in close contact to positive to quarantine AND get tested

-Continue working with Rapid Response Designee to report additional positives that result from contact tracing and testing. It is the responsibility of the center to collect testing results. This will inform the Rapid Response process.



04

STEP

Quarantine and Isolation

- Children and employees who are known to have COVID-19 should isolate for a minimum of 14 days

- Children and employees who are exposed to COVID-19 should quarantine for 14 days from their last date of contact with the positive case. This period may be prolonged if the child or employee develops symptoms.

- Follow the Quarantine and Isolation Guidance Flow chart at: <https://www.newmexicokids.org/coronavirus/health.php>

- Guidance on quarantine/ isolation: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>



05

STEP

Deep Clean and Disinfect

- Immediately close facility air out the facility for 24 hours.

- After airing out, classroom/ facility must remain closed for an additional 24 hours during which time deep cleaning and disinfecting procedures must be completed.

- Review the cleaning and disinfecting process; get clarification from Rapid Response Designee on any steps as needed.

- Wear correct PPE during the cleaning process.



06

STEP

Finalize COVID-19 Safety Planning Protocol

- Use the *Health and Safety Guidance for New Mexico Child Care Centers and Early Childhood Professionals* to create/update COVID-19 Safety Planning Protocol template:

<https://www.newmexicokids.org/coronavirus/health.php>

- Send completed COVID-19 Safety Planning Protocol for Child Care facilities to your Rapid Response Designee

- COVID-19 Safety Planning Protocol must be reviewed and approved prior to reopening classroom/ facility.



07

STEP

Final Steps Reopen Program

- Complete Checklist for Business

- Review feedback on COVID-19 Safety Plan

- Reopen facility once approved by Rapid Response Unit.

For more information:

<https://www.nmececd.org/Covid-19/>

