Meeting was Call Order by Alejandra Rebolledo, ELAC Chair, at 9:02 am. She welcomed the committee and thanked UNM ECSC and CYFD for hosting the meeting.

Welcoming/Introductions:

Committee: Kimberly Jones, Angela Redondo, Shannon Rivera, Barbara Tedrow, Arra Carbajal, Olga Valenzuela- Zavalo, Ashley Eden, Ray Jaramillo, Andy Gomm, Crystal Tapia, Elizabeth Beers, Amanda Gibson, Alejandra Rebolledo.

**The Governor’s Early Learning Advisory Council By-Laws:**

Alejandra sent out the by-laws for everyone to review prior to meeting, because our structure needs to be formalized, are there any questions?

Andrew- On page 5 second line talks about expiration, is there an expiration date for the terms?

Alejandra- Yes, the executive order has a date of January 1, 2019 for a term of 3 years.

Alejandra- appointment cycle starts in January. Council meets quarterly and changes to by-laws on page 6 will be determined by the council.

Elizabeth motions to approve the changes to By-Laws and Ashley seconds it. Motion passes

**Electing ELAC Officers**

Nominations for chair: Ray Jaramillo and Barbara Tedrow,

Ray Jaramillo: Declines

All in favor for appointing Barbara Tedrow as Chair, motion passes. None opposed.

Vice-chair nominations: Ray Jaramillo

Amanda Gibson motions to elect, Elizabeth Beers seconds. All in favor- motion passes.

Crystal Tapia nominated herself at member at large- Elizabeth Beers- seconds motion. All in favor motion passes. None opposed.

**Preschool Development Grant (Andy) Presentation:**

NM PDG B-5 application was submitted November 6, 2018. Award will be able to be drawn in January.

PDG B-5 funding will be used to initiate leadership development, as a long-term

Strategy.

Andy speaks and explains of all 5 Activities.

**Presentation Highlights of the 5 Activities:**

1. Needs Assessments
	* Engage with stakeholders, organizations, advocates in the design of the needs assessment process
2. Statewide Strategic Plan
	* NM will contract with a firm / individual to facilitate the statewide birth - 5 strategic planning process.
3. Maximizing Parental Choice and Knowledge
	* Develop a statewide early learning campaign that builds on the state’s Pull Together campaign
4. Sharing Best Practices with Early Learning Providers
	* This professional development approach will include training

Identified ‘lead coaches’ in practice-based coaching

1. Improving Overall Quality of Early Learning Services
	* In order to increase the dosage of coaching for PreK teachers, including in rural communities, we will be utilizing TORSH Talent®, which is cloud-based

video observation and coaching platform

Ray Jaramillo: Thanks Andy for bringing it all together and appreciates all the works he and his team have done.

Barbara Tedrow also thanks and Andy, and said it’s important to name the people who worked on this.

Alejandra is very optimistic that we will get money to make this possible, and thanks to their communication with the team and partners, the work has been made possible.

Barbara- excited to get some money- and with that money to campaign- to get the word out there.

Andy had a big team working together- Thornburg Foundation, Alejandra, Katrina, Brenda.. CYFD

**What is next for ELAC?**

Alejandra- Strategic Plan. To stay active and that this year will be a shifting year. What does the council think about this? Do we want to make any recommendations to carry ELAC over and to come from this group? And to make it a Statute. Executive order can always just shred this and stop it.

Barbara- Texted Representative Dell and asked if this bill will be re-carried again since it didn’t pass last time. To have a conversation.

Elizabeth- it would be a great thing to make this a Statute.

Shannon we have the support of Lieutenant governor.

Ray Jaramillo- This council could be gone, in a month. The new administration can cancel ELAC or even bring new people.

Alejandra- This is not a political group and that everyone was chosen for their skills and not for their political stand.

Andy- We don’t make policies, or commissions.

Ray- What’s next for ELAC. Public Policy to bring back reports about legislature, vision. We need to re-stablish our foundations via relationships, active conversations.

Barbara- representative Morales is a huge advocate for Early Childhood.

Ray- he is very thankful that lieutenant governor knows about this group. New governor did not know about this team and is excited about ELAC. It has to be in the back of our heads that ELAC could be dissolved when the administration takes over.

Barbara- It has been written in grants that a group like this need to exist.

Alejandra- would it be helpful to look at the executive order.

Barbara- to approach Representative Dowel to back up the bill- to ask to have the latest bill to be sent and review and for someone to send out the Report to the new members.

Alejandra-Plan of action- Take action on approaching a legislator. Everyone to look at the language.

Motion to look at ELAC BILL: Elizabeth motions and Amanda seconds; motion passes.

Ray Jaramillo- Volunteers to speak with Rep Dowell. Motion Passes

Andy- Meeting again early January.

Barbara how do we all feel about our presence in the legislature? And how do we let the public know about ELAC?

Shannon- What are the initiatives, what are the implications, CYFD PreK, to go forward with the committee.

Shannon- Discussing and making recommendations, to be able to provide the full picture. Legislature session starts in January. Reach out and invite them to come to ELAC meeting.

Alejandra- no decision can be rushed, really make sure that all agree, and look at the consequences.

Andy- Universal PreK- To weight as ELAC body, bigger concepts to vote and come to consensus. Encourage the group to be more active.

Alejandra- Some of us may not be here this coming January. When shall we have the next meeting?

Ray- We had committees? Bring us back to that legislature. What is out there? To have committees make reports, to report to this group. What did ELAC think about this? Relationships are the foundations of everything. In order to have tough conversations, we have to reach out and create relationships in order to have tough conversations.

Andy to Ray is really well said, strategic part of that is to reach out Lieutenant Governor, is that a particular relationship that we want to make a specific connection.

Barbara- Reached out on Monday to Lieutenant governor and will reach out again

Barbara- Committees—Not to wait and send out summaries, email, reports, and if we need to have a meeting before.

Alejandra January 22 is the first legislature session. And there is 1 week prior to this and that there is time to review. You are allowed to form a committee.

**Policy Committee**

Alejandra makes a motion to establish a Policy Committee, Crystal seconds it; all in favor, motion passes.

Barbara will chair the policy committee, will have support from Crystal and Ray.

Shannon- for Barbara to send out bills to the group and for everyone to review them and give them feedback. To be able to give recommendations.

Ray recommends to create a working document, with hyperlinks to make it easier to review. To give permissions to everyone in this group. Ray will start creating this document, that way this is a living document for everyone be able to edit and what they think. One document with boxes, with the names of the bill and right side what’s happening, who is sponsoring, but its only one document. Anything that could impact Early Childhood, and this would only be internal and information just for the group.

Ray will create this document.

Alejandra- Will do the ELAC bill analysis.

Ashley- It has to come back to the group before we can vote on it.

Andy- Communication- suggesting to have a Listserve?

Barbara is this something Katrina can help with, creating a Listserve at UNM

Shannon- How will I know that something has been added to google drive?

Ray-this will be set up to send out notification of changes.

**Determine ELAC meetings, format, frequency, duration**

Barbara- By-Laws Quarterly meetings and any other as deemed necessary.

Andy- January, April July and October and to have the first one in January.

Ray-move them a little bit since July is the new fiscal year- to switch July to early August and October to November.

Barbara proposes second week of January

**Dates and Times**

January 9, April 10, August 7, November 6, 2019 @ 9:30am.

**Format**

Elizabeth to have an open meeting and their input can only enhance the meeting.

Ray to move the public meeting at the beginning.

Alejandra- Recommends to open public comments, and to have a flexible agenda.

Ray asks the public how do you feel?

Agenda- To follow a format and to be recognized by the Chair.

Amanda Gibson- to include a statement to include in agenda – Reminder. To send out a template of the statement to Barbara in reference of the public agenda.

Ray will send out a template as well.

All agree that there will be no times on agendas.

Amanda- Ground rules on agenda, what to expect- Public comments will come at the beginning of meeting. (30 minutes)

To have a working agenda and one for the public.

Barbara -Questions on duration- NO questions.

Meetings will continue to use Room 123.

Andy- Hope to use Zoom, in case that not everyone can make it in public.

Shannon- prefers to be present but it is nice to have that option.

Katrina- Proposal--This meeting could be hosted in one of the Regional HUBS.

Barbara looking forward to the new council and welcomes and all the groups and talk ELAC to be seen and heard.

Amanda makes motion to adjourn, Crystal second; motions passes.

**Schedule future ELAC meetings**

January 9, 2019

April 10, 2019

August 7, 2019

November 6, 2019

**Meeting Adjourn at 12:21pm**