

SUMMER FOOD SERVICE PROGRAM AGREEMENT TO PROVIDE FOOD SERVICE BY A SCHOOL FOOD AUTHORITY (SFA)

THIS AGREEMENT is made and entered into and between _____
(Name of School)

and _____
(Name of Sponsoring Organization-“Sponsor”)

WHEREAS the (School) _____ agrees to supply unitized meals (inclusive/
exclusive) of milk and/or juice to (Sponsor) _____ for the rates herein
listed, per meal type:

Breakfast \$ _____ Lunch \$ _____ Snacks \$ _____ Supper \$ _____

It is further agreed that (School) _____, pursuant to the provisions of
the Summer Food Service Program regulations found at 7 CFR, Part 225, attached copy of which is part
of this Agreement, will assure that said meals meet the minimum meal pattern requirements, found at 7
CFR Part 225.16(d) through (e) as to components and portion sizes, and will maintain full and accurate
records that the (Sponsor) _____ will need to meet its responsibility including
menu records containing the amount of food prepared and the daily number of meals delivered by type.

These records must be reported to the (Sponsor) _____ promptly at the end of
the month. (School) _____ agrees also to retain records required under the
preceding clause for a period of 3 (three) years from the date of receipt of final payment under this
agreement (or longer, if an audit is in progress); and upon request, to make all accounts and records
pertaining to the Program available to representatives of the U.S. Department of Agriculture and the
General Accounting Office for audit or administrative review at a reasonable time and place.

Should the State Agency not reimburse meals to the Sponsor due to the fault of the School, the Sponsor
may deduct the following cost per meals from the invoice:

Breakfast \$ _____ Lunch \$ _____ Supper or Snack \$ _____

This agreement shall be effective as of ____/____/____. The duration of this agreement shall begin from
____/____/____ and end ____/____/____. It may be terminated by notice in writing given by either party
hereto to the other, at least 30 days prior to the date of termination.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the dates indicated
below:

School Official

Sponsor Official

Title Date

Title Date

Location of food preparation facility: _____