

**CHILD AND ADULT CARE FOOD PROGRAM**  
**SAMPLE PUBLIC RELEASE STATEMENT**

Each institution/organization is required to make available to the local media a public release announcing the availability of free meals and that such meals are available to all in attendance without regard to race, color, age, national origin, sex, disability or reprisal. Please submit the statement below. You are **not required to pay** for a public service announcement. The media (i.e., newspapers, magazines, radio and TV stations serving the area) often provide free space or time for public service announcements. You may also post it to your website. Whether or not the media uses the public release, your responsibility has been fulfilled when the release is sent to the media. You must submit a copy of this documentation to CYFD/Family Nutrition Bureau.

The \_\_\_\_\_ announces the sponsorship of the Child and Adult Care  
*(Name of institution/organization)*

Food Program. All participants in attendance will be offered the same meals with no physical segregation of, or other discriminatory action against any person, *Non-Discrimination Statement*: If you believe you have been treated unfairly, "In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability or reprisal or retaliation for prior civil rights activity. To file a complaint of discrimination, write USDA, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250- 9410 or call toll free (866) 632-9992 (Voice). Individuals who are hearing impaired or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer."

**STANDARDS FOR DETERMINING ELIGIBILITY**  
(EFFECTIVE FROM JULY 1, 2019 TO JUNE 30, 2020)

Household Size	FREE			REDUCED		
	Year	Month	Week	Year	Month	Week
1	16,237	1,354	313	23,107	1,926	445
2	21,983	1,832	423	31,284	2,607	602
3	27,729	2,311	534	39,461	3,289	759
4	33,475	2,790	644	47,638	3,970	917
5	39,221	3,269	755	55,815	4,652	1,074
6	44,967	3,748	865	63,992	5,333	1,231
7	50,713	4,227	976	72,169	6,015	1,388
8	56,459	4,705	1,086	80,346	6,696	1,546
For Each Additional Family Member	+5,746	+479	+111	+8,177	+682	+158

Meals will be provided at: *(List center's name and addresses of all sites.)*


Media submitted to:

Date of submission:

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