

Executive Director

St. Mark's in the Valley Day School (Founded 1975), an NAEYC accredited program serving children ages 2 through pre-K, is currently accepting applications for Executive Director position to begin June 1, 2007.

The Executive Director is responsible for overall administration of the school: overseeing curriculum development; supervising and training of staff; maintaining sound fiscal management; facilitating board, parent and community relationships; and collaborating with community groups.

The successful candidate will have strong connections to the early childhood education community in Albuquerque; minimum of bachelor's degree in early childhood education or related field; minimum of three years early childhood teaching experience, preferably in NAEYC program; state administrator's credential or professional development plan to achieve certification w/in one year; fiscal management skills, including demonstrated success in grant writing and other fundraising; and an understanding of and commitment to St. Mark's mission of true inclusion. All inquiries will be kept confidential. Salary is commensurate with experience. EOE

Interested candidates should send resume and letter of interest by March 16 to:

Board of Directors
St. Mark's in the Valley Day School
2913 Commercial Street, NE
Albuquerque, New Mexico 87107